

**HLL BIOTECH LIMITED
INTEGRATED VACCINE COMPLEX
S.NO. 192 & 195, MELERIPAKKAM POST
THIRUKALUKUNDRAM (TALUK)
CHENGALPATTU, TAMILNADU – 603003.**



APPLICATION FOR EMPLOYMENT

A. PLEASE FILL UP THE FOLLOWING BLANKS IN BLOCK LETTERS

B. PLEASE MARK N.A AGAINST COLUMNS WHICH ARE NOT APPLICABLE TO YOU

a) **Post Applied For** _____

b) **Date of Interview** _____

Affix recent
passport size
photograph

1. Name _____
2. Father's /Husband's Name and Occupation _____
3. Mother's Name _____
4. Address for Communication _____

 -----Pin Code-----
Telephone No (If any): _____
5. Permanent Address _____

 -----Pin code-----
 Telephone No (If any) _____
 Mobile No (If any) _____
 E - Mail (If any) _____
6. Age & Date of Birth _____
7. State of Domicile ----- Nationality-----
8. Religion/Caste ----- Sex: Male/Female-----
 Marital Status -----
9. Identification Marks 1. -----
 2. -----

10. Details Of Family:

Particulars	Name	Age	Details of occupation	Whether Dependent or not
Father				
Mother				
Husband				
Children				
Brothers				
Sisters				

11. Mother Tongue: _____

12. Languages Known:

Languages	Read	Speak	Write

13. A) Do you belong to SC/ST/OBC/Ex-Serviceman? Yes/No

B) Are you physically Handicapped? Yes/No

C) Do you suffer from any major ailments? Yes/No

D) Have you ever been arrested/convicted by any court of law in India or abroad?
If yes, Please give details. Yes/No

14. Is there any vigilance case in your name? Yes/No

15. EDUCATION:

Name Of University/ College/School	Degree/Diploma/ Certificate	Class/Division & % of marks	Duration of the Course	Year of Passing	Full Time/ Part Time

a) Membership in Professional Association _____

b) Extra-Curricular Activities and Hobbies _____

(Include offices held and Distinctions obtained in School, Colleges and elsewhere:

c) Club Membership, If Any _____

d) Technical/Professional Training:

Organisation	From	To	Stipend Received	Subjects/Trade Learnt

16. **EMPLOYMENT HISTORY (Put last job first):**

Sl. No	Employer's Name & Address	Designation	Nature of Work Performed/Role/Responsibility	Detailed Breakup of Salary & Allowance	Joined On	Left On	Reasons for Leaving	Name and Designation of Immediate Superior

17. Reference of two persons, not related to you, who are well acquainted with your back ground/service career and character:

Sl. No	Name	Address and Telephone No.	Occupation

18. Please specify your major strengths & weakness:

Sl. No	Major Strength	Major Weakness

19. Do you have any relative working with HLL Biotech Limited? Yes/No
If yes, Please give details

Name	Location	Designation	Relationship

20. Have you applied before for employment in HLL Biotech Limited? Please give details.
21. Do you have any liability (viz. Service Agreement/Bond) with your present employer?
22. If selected, time required for joining_____
23. Do you agree to be posted anywhere in India? Yes/No
24. Have you been abroad? If yes, please mention country visited, purpose and duration etc.
25. Are you a member of the Employees Provident Fund scheme? If yes, Please give the following:
a) Account Number:
b) The Amount of Contributions Paid by you:
c) Your basic Pay:
26. Any other information in support of your application:

DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge and belief and I fully understand that if any information given above is found false, my services are liable to be terminated at any time without any notice by the management.

Place: _____

Signature: _____

Date: _____

Name: _____

