

**HLL Biotech Limited
(A Government of India Enterprise)
(A Subsidiary of HLL Lifecare Limited)
Corporate identity number of HBL: U24290KL2012GOI030732 dtd 12.3.12**

BID REF No: HBL/IVC/LTE/CIVIL/001/2017-18 dated 02.12.2017

**TENDER FOR CIVIL WORKS IN ANIMAL HOUSE BLOCK, INTEGRATED
VACCINE COMPLEX, CHENGALPATTU**

INTRODUCTION OF THE COMPANY

HLL Biotech Limited (HBL) was incorporated as a subsidiary of HLL Lifecare Ltd, a Government of India Enterprise under the Ministry of Health and Family Welfare, Government of India. HBL is conceived to take the lead role in providing products, services and assistance in achieving our country's goals in immunization and eradication of deadly diseases.

HBL is setting up an Integrated Vaccine Complex (IVC) at Chengalpet, an emerging industrial hub in the southern tip of Tamilnadu state. Project outlay for IVC is Rs 6.00 Billion and 75% of the products & services will be designed to meet the targets of the Universal Immunization Policy (UIP) of the country.

This project has been declared as a "Project of National Importance" by the Government of India.

SCOPE OF WORK

The scope of work is completion of Civil Works in the Animal House Block **at IVC Chengalpattu as per the Bill of Quantities given in the Price Schedule of the Tender Document.** The approximate estimated value for this work is **Rs. 8 Lakhs.**

The civil works have to be done by the contractor at the Animal House of Integrated Vaccines Complex, SF No 192 & 195, Thirumani Village, Chengalpattu– 603001 Tamilnadu, India

DETAILS REGARDING IMPORTANT DATES ARE AS FOLLOWS:

| S No | Description | Schedule |
|------|---|--|
| iii. | Closing date & time for receipt of Tender | 08- DEC-2017, 15:00 Hrs |
| iv. | Time and date of opening of Bids | 08- DEC-2017, 15:30 Hrs |
| v. | Venue of Opening of I Bids | HLL Biotech Limited, Integrated Vaccines Complex, SF No 192 & 195, Thirumani Village, Chengalpattu– 603001 Tamilnadu, India |

1. Instruction to Bidders

1.1 This single stage bid is invited for **completion of Civil Works in the Animal House Block at IVC, Chengalpattu as per the Bill of Quantities**. All bidders who qualify the eligibility conditions as detailed in the bid document are eligible to participate except in the case of firms who are blacklisted / barred by competent agencies or HBL in participation and award of such contracts.

1.2 Due date of submission of the bid will be on **08.12.2017 upto 15:00 Hrs**. The technical bid will be opened on the same day at **15:30 hrs**.

1.3 Bids shall be valid for 120 days from the date of technical bid opening.

1.4 EMD Amount : **Rs. 15,000/-** (Rupees Fifteen Thousand only) in the form of Demand Draft drawn in favor of “ **HLL Biotech Limited**”

DOCUMENTS TO BE SUBMITTED ALONG WITH THE TENDER

- a. **Annexure : I** (Bid Data sheet)
- b. **Annexure: II** (Past experience, including Performance Certificate from clients).
All other supporting documents (mentioned in clause 3) and certificates substantiating the bidder’s eligibility shall be attached.
- c. **Annexure: III** (Bid form)

2. Minimum Eligibility Criteria

The tenderers who meet the following criteria only shall be considered for price bid opening

- 2.1 The applicant should have satisfactorily completed during the last five years ending last day of the month September 2017.
- a) One similar work costing not less than Rs. 6.40 Lakhs
OR
 - b) Two similar works each costing not less than Rs. 4.00 Lakhs
OR
 - c) Three similar works each costing not less than Rs. 3.20 Lakhs

(Copies of Work Orders to be attached)

- 2.2 The applicant should have average annual financial turn over (gross) of Rs. 4 lakhs during the last three years ending 31st March 2017.

3. BID EVALUATION

Bid determined to be substantially responsive will be checked by HBL for any arithmetic errors and the same will be corrected as follows:

- a. Where there is a discrepancy between the rates in figures and in words, the rates in words will prevail.
- b. Where there is a discrepancy between the unit price and the total price resulting from the multiplying the unit price by the quantity, the unit price as quoted shall prevail.

4. Rejection of bids

Notwithstanding the above conditions, HBL reserves the right to accept or reject any offer, and to annul the tender process and reject all offers, at any time prior to award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligations to inform the affected Bidder or Bidders of the grounds for HBL's action.

5. Notification of Award

- 5.1 Prior to the expiry of the period of offer validity prescribed by HBL, HBL will notify the successful Bidder by Tele-fax or e-mail, to be confirmed in writing by registered post/ by courier, that his offer has been accepted. The Work order will be issued to the successful bidder. No correspondence will be entertained by HBL from the unsuccessful Bidders.
- 5.2 HBL will notify the same to successful Bidder (technically responsive and L-1) through a Work Order.
- 5.3 EMD's of unsuccessful bidders will be returned only after finalizing the L1 Party

TERMS AND CONDITIONS

1. DEFINITION:

1.1 For the purpose of this contract, the following words and expressions shall have the meaning hereby assigned to them except where the context otherwise requires:-

- i. "HBL" means HLL Biotech Limited, which expression shall unless excluded by or repugnant to the context include HBL's representative.
- ii. "Contractor/ Bidder" Means successful lowest bidder.
- iii. "Earnest Money Deposit" (EMD) means Bid Security/ monetary or financial guarantee to be furnished by a tenderer along with its tender.
- iv. "Performance Security" means monetary or financial guarantee to be furnished by the successful tenderer for due performance of the contract placed on it. Performance Security is also known as Security Deposit.

2. PAYMENT SCHEDULE:

Payment to be made after the completion of item and based on measurement. Running bill/final bill to be submitted by the contractor and verified by the Engineer-in-charge and team ,and recommended for payment.

3. TAXES AND OTHER LEVIES

Rates quoted should be inclusive of labor, materials and all kinds of taxes.

4. ADDITIONS/DELETIONS

- 4.1 HBL shall have the right to direct in writing for changes, additions, modifications or deletions in the design and drawings or any part of the work and to request in writing additional work in connection therewith and the Contractor/ Bidder shall comply with such directions.
- 4.2 The Contractor/ Bidder shall not make any deviations, alterations, additions, to or

omissions from the work shown/described and awarded to the Contractor/ Bidder except through and with proper approval of HBL.

5. TIME SCHEDULE

The time period for the completion of the entire work is **one month** after the issue of work order.

6. EXTENSION OF TIME

- 6.1 To adhere to the above mentioned time schedule the Contractor/ Bidder shall provide on demand necessary documents, information and certificates/undertakings to HBL. Any delay in supplying the requisite documents and delay due to any other cause beyond the control of the Contractor/ Bidder shall be considered for grant of extension of time. If the Contractor/ Bidder require extension of time, they shall intimate in writing to HBL within 3 days of the occurrence of such hindrance/delay, along with proper documents.
- 6.2 HBL after satisfying itself about the reasonableness of grounds may grant extension of time, if it is justified and communicated the same in writing. Whenever such extension of time is granted, it would be without prejudice to the rights of HBL for any penal action to the extent of the delay attributable to the Contractor/ Bidder. Any extension of time granted as stated above shall neither entitle the Contractor/ Bidder to any claim for increase in their fees nor shall it release him from any of the obligations under the said agreement.

7. ABANDONMENT OF WORK

- 7.1 If the Contractor/ Bidder/ supplier abandons the work for any reason whatsoever or becomes incapacitated as aforesaid, HBL shall forfeit/en-cash the Performance Guarantee. HBL shall be at liberty to make full use of all or any of material supplied by the Contractor/ Bidder/ supplier. The Contractor/ Bidder/ supplier shall also be liable to refund all the charges paid to him up to date plus such damages as may be assessed by HBL including the recovery of liquidated damages.
- 7.2 Provided, however, that in the event of the termination of the agreement under

proper notice as provided in the clause hereinafter, the Contractor/ Bidder shall be liable to refund any excess payment made to him over and above which is due to him in accordance with the terms of this agreement, for the work executed by him till the date of termination of agreement.

8. DEFECT LIABILITY PERIOD

8.1 The defect liability period of the work is minimum **one year** from the date of final acceptance certificate from HBL. HBL shall grant right of access to the Contractor/ Bidder, of this portion of the work claimed to be defective for inspection and rectification.

8.2 HBL may recover the loss from the dues of the Contractor/ Bidder in case of failure to comply with the above clause.

9. DETERMINATION AND RESCISSION OF TERMS & CONDITIONS

When the Contractor/ Bidder have made himself liable for action under any of the clauses aforesaid, HBL shall have powers:

- a) To rescind the agreement.
- b) To engage another Contractor/ Bidder to carry out the balance work debiting the Contractor/ Bidder the extra amount, if any, so spent for getting the balance work done. This amount would be in addition to the recovery of liquidated damages.

10. GENERAL

10.1 The Contractor/ Bidder shall be fully responsible for the technical soundness of the material and also ensure that the material is supplied as per the specifications.

10.2 The Contractor/ Bidder shall indemnify and keep indemnified HLL Biotech Ltd against any such claims and all costs and expenses paid by HBL in defending such claims to be borne by the Contractor/ Bidder.

10.3 The Contractor/ Bidder hereby agrees that HBL shall have the right to take out any of the activities, which in the opinion of HBL is not being performed by the Contractor/ Bidder with due diligence, and within the agreed time schedule, and which can be performed independently. The fees or the expenses incurred shall be debited to the Contractor/ Bidder.

- 10.4 The work is to be carried out as per CPWD specification 2009(for civil) and as per the direction of Engineer-in-Charge**
- 10.5 Statutory deductions such as Income tax, PF, ESI etc, are applicable as per rules.
- 10.6 The tenderer should put his seal & signature on all pages of the tender documents. The tenders without EMD are not acceptable.
- 10.7 The rates quoted shall be final.
- 10.8 In case of any accident to the laborers engaged by the party while executing the work, party shall be responsible for the same and shall pay the compensation as per the WCA and the rates framed their under.
- 10.9 While executing the work, safety rules are to be strictly adhered. Safety equipment / tools are to be arranged by the contractor only.
- 10.10 Insurance for the labors shall be arranged by the party at their cost as per WCA.
- 10.11 Security Deposit @ 5% of total amount of work will be retained for one year from the date of award of work.
- 10.12 A penalty will be charged @ 0.5% on total value of the work to be completed for every delayed week subjected to a maximum of 5%.
- 10.13 Water and Electricity will be under the scope of the Contractor.

11. ARBITRATION

11.1 If any dispute, difference, question or disagreement arises between the parties hereto or their respective representatives at any time in connection with construction, meaning, operation, effect, interpretation or out of the contract or breach thereof, the parties shall seek to resolve such a dispute or difference by mutual consultation within a period of 30 days from the date on which the party raising the dispute, first communicated the same in writing to the other party. The existing directions, classifications, measurements, drawings and certificates of the Employer shall be final and binding upon the contractor during the progress of the works and shall not be set aside on account of non-observance of any formality, any omission, delay or error in proceeding in or about the same or on any other ground or for any reason.

In case the dispute is not settled by mutual consultation, then either party may refer the same to Arbitration by an Arbitral Tribunal consisting of three arbitrators. Each party shall

appoint an arbitrator and the arbitrators so appointed shall appoint a third arbitrator who will act as presiding arbitrator.

The reference to arbitrator shall specify the matters which are in question, dispute or difference and only such dispute or differences of which the demand has been made be referred to arbitration. Notwithstanding the reference to arbitration, the contractor shall continue to duly perform his obligations under the contract.

The Award of the Arbitral Tribunal shall be final, conclusive and binding on the parties. The Arbitration shall be conducted in accordance with the provisions of Arbitration and Conciliation Act, 1996. The venue of the arbitration shall be at Chennai. The fees of the arbitrators shall be borne by the parties nominating them and the fee of the Presiding Arbitrator, costs and other expenses incidental to the arbitration proceedings shall be borne equally by the parties

11.2 The place of arbitration shall be at **Chennai**.

12. FALL CLAUSE

The prices charged for this particular service under the Contract by the supplier/service provider shall in no event exceed the lowest price at which the supplier/service provider sells the service/supply of identical description to any person(s)/organization (s) including the Purchaser or any Department of the Central Government or any Department of a State Government or any statutory undertaking of the Central or a State Government, as the case may be, during the period till performance of all Supply Orders placed during the currency of Rate Contract is completed.

13. STATUTORY VARIATIONS

Any variation in statutory levies/taxes within the contractual delivery period shall be to HBL's account subject to production of documentary evidence and Govt. notifications by the Supplier & beyond contractual delivery period, upward variation shall be to Supplier's account. Unit Prices quoted by the bidder shall be firm and valid, irrespective of any statutory variations in Taxes/levies. In case any taxes, duties are not clearly specified in price bid then it will be presumed that no such tax/levy is applicable or payable. Blank field in Price Bid shall be treated as 'Inclusive' in the quoted price.

ANNEXURE- I

SCHEDULE OF REQUIREMENT

| BILL OF QUANTITIES | | | | | |
|--------------------|--|------|--------------|-------------------|-----------------|
| SL.N O | DESCRIPTION OF WORK | UNIT | QUANTI TY | UNIT RATE(Rs.) | AMOUNT(R s.) |
| 1.00 | Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering -All works upto plinth level. 1:4:8 (1 Cement : 4 coarse sand : 8 graded stone aggregate 40 mm nominal size) | Cum | 12.08 | | - |
| 2.00 | Providing and laying cement concrete solid block, including hoisting and setting in position with cement mortar 1:3 (1 cement : 3 coarse sand), cost of required centering, shuttering complete at all levels :With minimum compressive strength of 5.0 N/mm ² | CUM | 36.08 | | - |
| 3.00 | Providing and fixing 1st quality ceramic glazed wall tiles confirming to IS: 15622 (thickness to be specified by the manufacture)of approved make in all coloures,shades except burgundy, Bottle green, Black of any size as approved by Engineer-In -Charge in skirting, risers of steps and dados over 12mm thick bed of cement Mortar 1:3 (1 cement :3Coarse sand) and jointing with grey cement slurry @ 3.3kg per sqm including pointing in white cement mixed with pigment of matching shade complete. (laminowood light wall tiles-kajaria)-Size - 300mmX450mm | SQM | 253.35 | | - |

| BILL OF QUANTITIES | | | | | |
|--------------------|--|------|--------------|-------------------|-----------------|
| SL.N O | DESCRIPTION OF WORK | UNIT | QUANTI TY | UNIT RATE(Rs.) | AMOUNT(R s.) |
| 4.00 | Providing and laying vitrified floor tile in different sizes (thickness to be specified by the manufacturer) with water absorptions less than 0.08% and confirming to IS:15622 of approved make in all colours and shades, laid on 20mm thick cement mortar 1:4 (1 cement:4 Coarse sand) including grouting the joints with white cement and matching pigments etc. complete. Size of Tiles 600 x 600 mm (K6803-Kajaria) | SQM | 48.65 | | - |
| 5.00 | PLASTERING: 15 mm cement plaster of mix (At all levels) 1:6 (1 cement: 6 coarse sand) | SQM | 127.07 | | - |
| 6.00 | PAINTING: Finishing walls with Acrylic Smooth exterior paint of required shade :New work (Two or more coat applied @ 1.67 ltr/10 sqm over and including priming coat of exterior primer applied @ 2.20 kg/ 10 sqm) | SQM | 127.07 | | - |
| 7.00 | Cutting holes up to 15 x 15 cm in R.C.C. floors and roofs for passing drain pipe etc. and repairing the hole after insertion of drain pipe etc. with cement concrete 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate 20mm nominal size) including finishing complete so as to make it leak proof. | NO'S | 3.00 | | - |
| 8.00 | Providing and fixing PVC soil, waste and vent pipe to IS : 13592 of SWR quality 6kg / sq.cm pressure rated up to 160mm dia, including all fittings, like EG : Bends, Tees, Elbows, Collars, junction, inspection doors, cowls, offsets, access pipes, jointing with rubber ring / solvent cement by application of leak proof 110mm dia (6kg / sq.cm) (Sanitary Drainage) | RMT | 20.00 | | - |

| BILL OF QUANTITIES | | | | | |
|-------------------------------------|--|------|--------------|-------------------|-----------------|
| SL.N O | DESCRIPTION OF WORK | UNIT | QUANTI TY | UNIT RATE(Rs.) | AMOUNT(R s.) |
| 9.00 | Dismantling of floor tiles and wall tiles including cleaning and shifting of debries etc. | SQM | 100.00 | | - |
| 10.00 | Fabrication,supply erection in position of stainless steel 304 Gr handrail 900m height as shown in architectural drawings with top rail & Balusters @C/C not more than 90cm with bend,and 2 No.of 25 OD 2m guard rail with all Mat finish including cost of base plate,anchor bolts etc..The work shall be caried out as per the direction of the Engineer-in-charge of the work | Kg | 50.00 | | - |
| 11.00 | Providing and fixing 0.5m TCT galvalume colour sheet for roof of quality brand with necessary bolts,nut, washers,bitumen,rain water gutter,rain water down takes, supports etc and necessary accessories as per details drawing | Sqm | 20.00 | | - |
| 12.00 | Structutral steel work rivetted, bolted or welded in built up section,trusses and framed work,including cutting,hoisting,fixing in position, placing 8m thk chequered plate and applying a priming coat of approved steel primer all complete | kg | 200.00 | | - |
| TOTAL AMOUNT Rs. | | | | | - |
| Taxes | | | | | |
| GRAND TOTAL IN FIGURES (Rs.) | | | | | |
| | GRAND TOTAL in WORDS | | | | |

ANNEXURE- II
BID DATA SHEET

| S.no | Description | Details |
|------|---|---|
| 1 | Bid reference number | HBL/IVC/LTE/CIVIL/001/2017-18 dated 02.12.2017 |
| 2 | Due date for submission | 08-DEC-2017 @ 15:00 HRS |
| 3 | Name & Address of bidder | |
| 5 | Year of establishment | |
| 6 | Type of the firm | Public Ltd/Pvt Ltd./Partnership/Regd firm |
| 8 | Name & Address of Directors/Partners | 1. 2. |
| 7 | PAN Number | |
| 8 | Contact Phone-Office | |
| 9 | Cell | |
| 10 | Email | |
| 11 | Copy of MOA/partnership deed/Registration | Attached/Not Attached |
| 12 | Copy of PAN of Directors/Partners | Attached/Not Attached |
| 13 | Latest IT return statement | Attached/Not Attached |
| 14 | All pages of bid document duly sealed and signed by the authorized person | Attached/Not Attached |
| 15 | Power of Attorney/Authorization to sign the bid | Attached/not Attached |
| 16 | Manufacturer's authorization letter | Attached/not Attached |
| 17 | EMD (in favor of HLL Biotech Limited in the form of Demand Draft / Banker's cheque from a Nationalized or Scheduled bank, payable at Chennai) | Attached/Not Attached |

ANNEXURE- III

BID REF No: HBL/IVC/LTE/CIVIL/001/2017-18 dated 02.12.2017

BID FORM

Item: Completion of Civil Works at Animal House, IVC

Having examined the bidding documents, including amendments of which is hereby acknowledged, we, the undersigned, offer to execute the contract including the supply and delivery of the goods (**FOR IVC Chengalpattu**) in full conformity with the said bidding documents for the sum of:

In Fig:

IN WORDS

(Hereinafter called "the Total Bid Price") or such other sums as may be determined in accordance with the terms and conditions of the Contract. The above amounts are in accordance with the Price Schedules attached herewith and are made part of this bid.

We undertake, if our bid is accepted, to execute the contract in accordance with the delivery schedule specified in the schedule of requirements.

If our bid is accepted, we undertake to provide a performance security in the form, in the amounts, and within the times specified in the Bidding Documents.

We agree to abide by this bid, for the Bid Validity Period specified in the Bid Data Sheet and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

Until the formal final Contract is prepared and executed between us, this bid, together with your written acceptance of the bid and your notification of award, shall constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any bid you may receive.

Dated:

Signed by:
In the capacity of